

ITS WEB ENTRY

Designed for Not-For-Profits that employ people with disabilities.

Need to enter piece work payroll anywhere, anytime? Then you need ITS Web Entry™.

ITS Web Entry, developed by Applied Business Services, is a web-based data entry screen for entering participant work and attendance data. Users may access it anywhere there is an Internet Explorer, Chrome, or other web browser connected to the internet, to enter piece work, attendance and hourly work data. ITS Web Entry provides real-time access directly to our Individual Tracking System™ (ITS™) module for your TRAVERSE® software. Data entered through ITS Web Entry is immediately available in the ITS module on your TRAVERSE desktop software.

ITS
Individual Tracking System

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Home | User ID: test | Company ID: CPU - Community Rehabilitation, Inc. | Wednesday, March 01, 2017 | Logout

Daily Work

- Piece Work Entry
- Piece Work Report

User Maintenance

Piece Work Entry [Help](#)

Individual ID: Default Entry Date:

Batch ID: Filter Filter Date:

Jenkins, Kathy Search

Date	Start Time	End Time	Hours	Pieces	Batch ID	Program	Fund Source	Service	Job Task
<input checked="" type="checkbox"/>	3/1/2017	8:00 AM	4.50	35	B3	GROUP	DCMH	GRP	SCOTT
		12:30 PM							Iron
<input checked="" type="checkbox"/>	3/1/2017	1:00 PM	3.00	26	B3	GROUP	DCMH	GRP	SCOTT
		4:00 PM							Iron

Total Hours: 7.50 Total Pieces: 61

ITS Web Entry Transaction Entry Screen

Reporting Features

A web-based data entry screen is provided and is easy to use both on the desktop as well as the tablet environment. The Piece Work Report provides the user with a consolidated PDF document of their data entry for verification. The report can also be run for any time period to check job activity, participant productivity or see total hours worked/pieces produced for a task.

The screenshot displays the ITS Web Entry Reporting Screen. At the top, there is a header with the ITS logo and the text "©2007-2016 Applied Business Services, Inc.". Below the header, a navigation bar includes "Home | User ID: test | Company ID: CPU - Community Rehabilitation, Inc. | Wednesday, March 01, 2017 | Logout".

The main content area is titled "Piece Work Report" and includes a "Help" icon. On the left side, there is a sidebar with a pink background containing the following menu items: "Daily Work", "Piece Work Entry", "Piece Work Report", and "User Maintenance".

The "Piece Work Report" form contains the following fields and options:

- Individual:** From: [] Through: []
- Funding Source:** From: [] Through: []
- Service:** From: [] Through: []
- Customer:** From: [] Through: []
- Program:** From: [] Through: []
- Job:** From: [] Through: []
- Task:** From: [] Through: []
- Batch:** From: [] Through: []
- Date:** From: 3/1/2017 Through: 3/31/2017
- Pay Type:** Payroll
- Edit Checks:**
 - All
 - At or Over Standard
 - Zero Pay Only
 - Overtime Pay Only
 - % of Standard
- Sort By:**
 - Individual
 - Job
 - Task
 - Funding Source
 - Program
 - Department

A "Submit" button is located at the bottom right of the form.

ITS Web Entry Reporting Screen.